

**MINUTES OF ROWTON PARISH COUNCIL MEETING  
MONDAY 14 MARCH 2016**

Present: Councillors Morfudd Salmon  
Pat Fitton  
Bob Knight  
Karen Newbury

In attendance: Clerk Christine Davies  
Paul Shannon (observer)

**1. Apologies**

Cllr Stuart Parker, Cllr Glenys Harrison (unwell)

**2. Declaration of Interest**

None

**3. Minutes of the last Ordinary Meeting held on 16 November 2015**

Resolved: Minutes approved and signed as a true record by Cllr Morfudd Salmon, Chair. Chair pointed out that in Item 13 – Newsletter – item on Superfast Broadband to be prepared by Cllr Glenys Harrison and not Cllr Bob Knight.

**4. Matters Arising from Minutes not covered elsewhere on Agenda**

**Website:** New website is working well.

**Public Participation**

Paul Shannon, a resident of Rowton Lane, was in attendance for the duration of the meeting to observe as a potential new councillor.

Jan Nowland, commented on the response from Kay Parry, Principal Engineer, Highways, CWaC regarding the Parish Council's request for speed restriction measures on Moor Lane. Ms Nowland commented that the response regarding the Unsuitable for HGVs sign indicated that CWaC's perspective appears to be about whether the Lane can accommodate the HGVs as opposed to whether they represent a risk to people using the Lane. She offered to draft on behalf of the Parish Council a detailed response. Once the draft had been seen and approved by all the councillors then it could be sent to Kay Parry.

PC Rob Boulton introduced himself as the new Beat Manager covering 12 Parishes from Elton ward to Rowton, which includes the Chester Villages Ward. PCSO Deb Netherton also covers the Chester Villages Ward. He gave an overview of his role and said that although there was not much crime in Rowton it was an area for opportunists and advised to lock everything!

**Item 10 was brought forward**

## 5. Parish Council Vacancy

Paul Shannon detailed his time in Rowton and as he is taking early retirement he would like to take the opportunity to be more involved in the local community. The Chair gave an overview of the role of a Parish Councillor to which Mr Shannon said he would be happy to be co-opted onto the Parish Council.

**Resolved:** Mr Shannon to be co-opted at next ordinary meeting in May.

## 6. Highways – Moor Lane

As PC Boulton was in attendance, Cllr Salmon enquired about the Community Speed Aware programme recently undertaken in nearby Saughton. PC Boulton confirmed that this is a scheme where volunteers are trained to use a hand-held flashing speed indicator and that PC Chris Burnham is the person to contact. PC Boulton said he would contact Road Traffic Police to carry out speed enforcement in Moor Lane.

PC Boulton left after this item

To consider response from Kay Parry, Principal Engineer, Highways, CWaC re proposal for speed restriction measures:

The Parish Council were in agreement that the Local Authority's perspective appears to be whether Moor Lane can accommodate HGVs, as opposed to whether HGVs represent a risk to people using the Lane and agreed for Jan Nowland to produce a draft detailed response on behalf of the Parish Council.

Jan Nowland left after this item

To consider proposal from Christleton PC to reduce speed limit from 40mph to 30mph from Rowton Bridge Road to the Black Dog:

Discussion took place and in principle the Parish Council supported the case to reduce the speed limit to 30mph. However, the Council were of the opinion that reducing the speed limit up to the Black Dog could potentially reduce the flow of traffic and cause tailbacks. The Parish Council therefore unanimously voted in favour of reducing the speed limit up to the "Rowton" village sign on the A41 and is of the opinion that this would lessen the potential for near misses/accidents at the junctions of Rowton Lane and Rowton Bridge Road.

**Resolved:** Letter detailing response to be sent to Christleton Parish Council

**Action:** Clerk to action

To consider request from Huntington PC to join Working Group re traffic issues arising from major housing development:

In principle, the Parish Council supported the Working Group, however, due to current commitments none of the councillors present were available. However, the Clerk was asked to contact Cllr Glenys Harrison to see if she would be available.

Cllr Newbury left after this item at 8.30pm

## 7. Ward Key Priorities

Item deferred to the next meeting.

## 8. Finance

The following expenditure was approved:-

Payments	Amount	Cheque No
CM Davies Dec Sal 162.37 + Expenses 17.54	£179.91	000632
Cllr P Fitton – reimbursement re Xmas Carols	£46.73	000633
CM Davies - reimbursement re Domain Name	£41.88	009634
CM Davies Jan Sal 200.58 + Expenses 49.67	£250.25	000635
ACC Business Solutions re Hosting	£72.00	000636
Cllr P Fitton – reimbursement re Xmas Lights	£39.99	000637
CM Davies Feb Sal 159.98 = Expenses 14.24	£174.22	000638
Bank Balance as at 11 February 2016	£4203.38	

**Transparency Code Funding Application** Confirmation that ChALC awarded grant for £474.40.

**VAT Reclaim** Confirmation of VAT claim for refund for last 3 years of £172.32.

**Clerk's salary increment** Resolved: Clerk's salary to be increased from SP19 to SP20 from 01 April 2016

## 9. Planning

To receive Planning Decision: 15/01571/FUL – Havenlea, Rowton Lane: First Floor Extension – Approved.

To receive following Planning Appeals Decisions: 15/0098/REF & 15/0096/REF – Rowton Court Hotel – Appeals Dismissed.

## 10. Newsletter

Articles for Superfast Broadband and Speeding – Moor Lane were outstanding. It was agreed that upon receipt Clerk to produce Newsletter. Clerk to confirm with Cllr Newbury if able to print 180 double sided copies of the approved Newsletter. Distribution to be during w/c 28 March 2016.

## 11. Schedule of Meetings

The following dates were agreed for the 12 months from July 2016

Monday, 11 July 2016

Monday, 12 September 2016

Monday, 14 November 2016

Monday, 9 January 2017

Monday, 13 March 2017

Monday, 15 May 2017

## 12. Information Only

**Website:** There had been 1452 views since the end of February.

## 13. Issues for Discussion/Consideration

Wooden bus shelter on A41 opposite BP Garage knocked down following road traffic incident. Bus shelter will have to be demolished. However, it is the responsibility of CWaC for its replacement.

**14. Correspondence**

ChALC News January 2016

The Clerk Magazine – March 2016

Glasdon Products Brochure

Tower Mint Ltd – enclosing complimentary commemorative medal to mark

HM Queen Elizabeth II 90<sup>th</sup> Birthday

Letter from NatWest confirming change of statement date of month from 15 April

Clerks & Councils Direct – March 2016

The Pensions Regulator – Automatic Enrolment Pension Scheme

**15. Date of Next Meeting – Monday 16 May 2016**